

MINUTES NOT YET APPROVED

Lenroot Town Board Meeting  
Lenroot Town Hall  
12215 N US Hwy 63, Hayward WI  
April 08, 2019 @6:30 pm

**Present:** Chairman Christians, Supervisor Jack Sjostrom, Supervisor Jason Sjostrom, Supervisor Kariainen, Supervisor Bandow, Clerk Carol Stone, Treasurer Rebecca Brunner-Stroede

The meeting was called to order @6:30 pm, by Chairman Christians.

**PLEDGE OF ALLEGIENCE:**

**APPROVAL OF MINUTES:** Supervisor Kariainen made a motion to approve the **March 11, 2019, Lenroot Town Board Meeting Minutes** as written. Supervisor Bandow 2<sup>nd</sup> the motion. All in favor 5 yes, 0 no. Motion carried.

**APPROVAL OF TREASURER REPORT:** Supervisor Bandow made a motion to approve the **March 11, 2019, Treasurer Report**. Supervisor Jack Sjostrom 2<sup>nd</sup> the motion. All in favor. 5 yes, 0 no. Motion carried.

**APPROVAL OF CLERK FINANCIAL REPORT:** Chairman Christians made a motion to approve the **March 11, 2019, Clerks Financial Report**. Supervisor Kariainen 2<sup>nd</sup> the motion. All in favor. 5 yes, 0 no. Motion carried.

**PUBLIC INPUT:** None.

**OLD BUSINESS:**

**BIDS: Lawn Care Bids. Affordable Property Maintenance.** Supervisor Jack Sjostrom made a motion to approve the bids in the amount of \$365.00 per mowing for Silverthorn Park/Ballfield, Eytcheson Park/Nelson Lake Dam Park/Town Hall and Town Shop. Supervisor Kariainen 2<sup>nd</sup> the motion. All in favor. 5 Yes, 0 no. Motion carried.

**Cemetery Lawn Mowing: No bids were received.** Chairman Christians spoke to Mr. Beatty who had taken care of the cemetery mowing last year. Mr. Beatty agreed to extend his contract of \$250.00 per mowing through 2019.

**ZONING: Town of Lenroot Conditional Use Application – Shop Pit** Supervisor Jason Sjostrom made a motion to approve the application. Supervisor Bandow 2<sup>nd</sup> the motion. All in favor. 5 yes, 0 no. Motion carried.

**Sawyer County Zoning Ordinance Amendments.** Supervisor Kariainen made a motion to approve the Zoning Ordinance Amendments for the Agriculture One & Two Districts. Supervisor Bandow 2<sup>nd</sup> the motion. All in favor. 5 yes, 0 no. Motion carried.

**ACTION ITEMS: Ventures Unlimited Park Cleaning Contract:** Ventures Unlimited requested that the board amend the previous contract to allow them to include Nelson Lake Dam Park and Gerlach's Landing in their 2019 contract. Chairman Christians made a motion to allow the amendment. Supervisor Kariainen 2<sup>nd</sup> the motion. All in favor. 5 yes, 0 no. Motion carried.

#### **EMPLOYEE POLICY**

##### **REGULAR EMPLOYEE OVERTIME HOURS AMENDMENT: 4/08/2019**

Chairman Christians made a motion to amend the employee policy to read:

Overtime pay will consist of one and a half (1 ½) times the regular hourly rate. Overtime will be paid after forty (40) hours per week is earned. No overtime hours will be paid, except due to weather conditions or to finish a job that cannot be held over to the next day. Patrolman is on call seven (7) days a week. Supervisor Jack Sjostrom 2<sup>nd</sup> the motion. All in favor. 5 yes, 0 no. Motion carried.

**SICK LEAVE POLICY AMENDMENT: 4/08/2019.** Supervisor Jason Sjostrom made a motion to amend the employee policy to read: Employees returning to work after taking sick leave for five (5) consecutive days or more to recover from accidents or illness must have a doctor's release return to work. This release is to be based on the doctor's review of the employee's required work as stated in the position description. An adjustment to the required work may be made by the chairman after consultation with the employee. Supervisor Kariainen 2<sup>nd</sup> the motion.. All in favor. 5 yes, 0 no. Motion carried.

**STATE HIGHWAY 63 UPDATE:** The understanding is that it should be completed to the bridge by July 12<sup>th</sup>. Until that time, we will have to follow the routes that are given to us.

**TOWN OF LENROOT SEELEY RIVERSIDE CEMETERY:** Meeting April 29, 2019 @6:00 pm

**ROAD & BRIDGE REPORT:** Good shape with the exception of a rough spot on Nelson Lake Road

**CORRESPONDENCE:** Thank you letter from the Birkie Foundation.

**APPROVAL OF BILLS:** Supervisor Jack Sjostrom made a motion to approve the Federal and State Withholding Internet Payments and check series #28482 thru #28522 and the April 08, 2019, total expense of **\$46,455.34**. Supervisor Kariainen 2<sup>nd</sup> the motion. All in favor . 5 yes, 0 no. Motion carried.

**ADJOURNMENT:** Supervisor Jason Sjostrom made a motion to adjourn the meeting. Supervisor Bandow 2<sup>nd</sup> the motion. All in favor. 5 yes, 0 no. Motion carried.

Meeting adjourned : 4/08/2019, @7:10 pm

Respectfully submitted by: Carol Stone, Clerk  
Gordon Christians, Chairman

**REGULAR EMPLOYEE OVERTIME HOURS**

Overtime pay will consist of one and a half (1 ½ ) times the regular hourly rate. Overtime will be paid for hours over the regular eight (8) hour day. No overtime hours will be paid, except due to weather conditions or to finish a job that cannot be held over to next day. Patrolman is on call seven (7) days a week.

**REGULAR EMPLOYEE OVERTIME HOURS AMENDMENT: 4/08/2019**

Overtime pay will consist of one and a half (1 ½) times the regular hourly rate. Overtime will be paid after forty (40) hours per week is earned. No overtime hours will be paid, except due to weather conditions or to finish a job that cannot be held over to the next day. Patrolman is on call seven (7) days a week.

This amended portion of the Employee Policy set forth by the Lenroot Town Board and effective this 8<sup>th</sup>, day of April, 2019.

Gordon Christians, Chairman \_\_\_\_\_

Jack Sjostrom, Supervisor \_\_\_\_\_

Jason Sjostrom, Supervisor \_\_\_\_\_

Steven Kariainen, Supervisor \_\_\_\_\_

Michael Bandow, Supervisor \_\_\_\_\_

## **SICK DAYS**

Employees will be entitled to one (1) sick day per month, with a maximum accumulation of 60 days. If the employee is ill, he must notify the chairman on the day that he is unable to work due to illness. Sick leave is not to be used by employee for anything other than employee illness or for immediate family emergency. Immediate family consists of the following: [Spouse, Mother, Father, Sons, Daughters.] Absentee forms for sick days and vacations days will be provided for employee.

### **SICK LEAVE POLICY AMENDMENT 4/08/2019**

Employees returning to work after taking sick leave for five (5) consecutive days or more to recover from accidents or illness must have a doctor's release return to work. This release is to be based on the doctor's review of the employee's required work as stated in the position description. An adjustment to the required work may be made by the chairman after consultation with the employee.

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